



**CERTIFICATE OF OCCUPANCY APPLICATION**

Please check one:

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_ New Construction

\_\_\_\_ Tenant / Lease Space

\_\_\_\_ Permit Fee: \$20.00

Address of business \_\_\_\_\_

Business Name \_\_\_\_\_

Applicant Name :( print) \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Property Owner name: \_\_\_\_\_ Phone \_\_\_\_\_

Current/Previous Use \_\_\_\_\_

Proposed Use \_\_\_\_\_

Alarm System Installed \_\_\_\_\_ Alarm System Monitored \_\_\_\_\_

Alarm System registered w/ APD \_\_\_\_\_

The city may refuse to issue a certificate of occupancy/change of occupancy if the premise to which such certificate's relates has an alarm system that is not permitted pursuant to this article.

The purpose of this application is for a new business requiring a Certificate of Occupancy due to the use being different from the previous use.

Applicant/Owner Signature: \_\_\_\_\_